

SIGN PERMIT APPLICATION  
VILLAGE OF RUIDOSO

SIGN OWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE # \_\_\_\_\_ BUSINESS NAME: \_\_\_\_\_

PHONE # \_\_\_\_\_ SIGN LOCATION: \_\_\_\_\_

TYPE OF SIGN: ELECTRICAL \_\_\_\_\_ NON-ELECTRICAL \_\_\_\_\_

NAME OF PERSON/FIRM CONSTRUCTING ELECTRICAL SIGN: \_\_\_\_\_

LICENSE # \_\_\_\_\_ CLASS: \_\_\_\_\_ PHONE # \_\_\_\_\_

NAME OF CONTRACTOR ERECTING SIGN: \_\_\_\_\_

LICENSE # \_\_\_\_\_ CLASS: \_\_\_\_\_ PHONE # \_\_\_\_\_

GENERAL REGULATIONS

1. Fees shall be \$1.00 (one dollar) per square foot of sign or \$25.00, whichever is greater.
2. Signs shall be removed within 30 (thirty) days after a business closes or moves.
3. Size of sign is determined by multiplying the square footage of the front of the building front by .076. The Signage may be used for wall mounted, free standing or a combination of both, however, no free standing, on premise commercial sign may exceed 150 square feet.
4. Electrical permits are required for sign having lighting or other electrical features. Electrical contractor is required for fabrication and installation of Electrical Signs.
5. Building mounted signs may not extend above the roof line.
6. Maintenance of Signs is required to maintain signs in the same conditions and appearances as originally installed.
7. "Municipal Ordinance §54-186" It is the responsibility of the permittee to be aware of and obtain any license, permit and/or inspection required under the Construction Industries Act, NMSA 1979, §§ 60-13-1 to 60-13-59, or the construction industries division.
8. For further information, please refer to the Sign Ordinance, or contact Planning Department (505) 258-4014.

SIGNATURE OF CONTRACTOR: \_\_\_\_\_ DATE: \_\_\_\_\_

SIGNATURE OF SIGN OWNER: \_\_\_\_\_ DATE: \_\_\_\_\_

SIGNATURE OF PROPERTY OWNER: \_\_\_\_\_ DATE: \_\_\_\_\_

OFFICE USE ONLY

DATE SUBMITTED: \_\_\_\_\_ DATE APPROVED: \_\_\_\_\_ BY: \_\_\_\_\_  
Planning Department

DATE APPROVED: \_\_\_\_\_ BY: \_\_\_\_\_  
Building Inspection

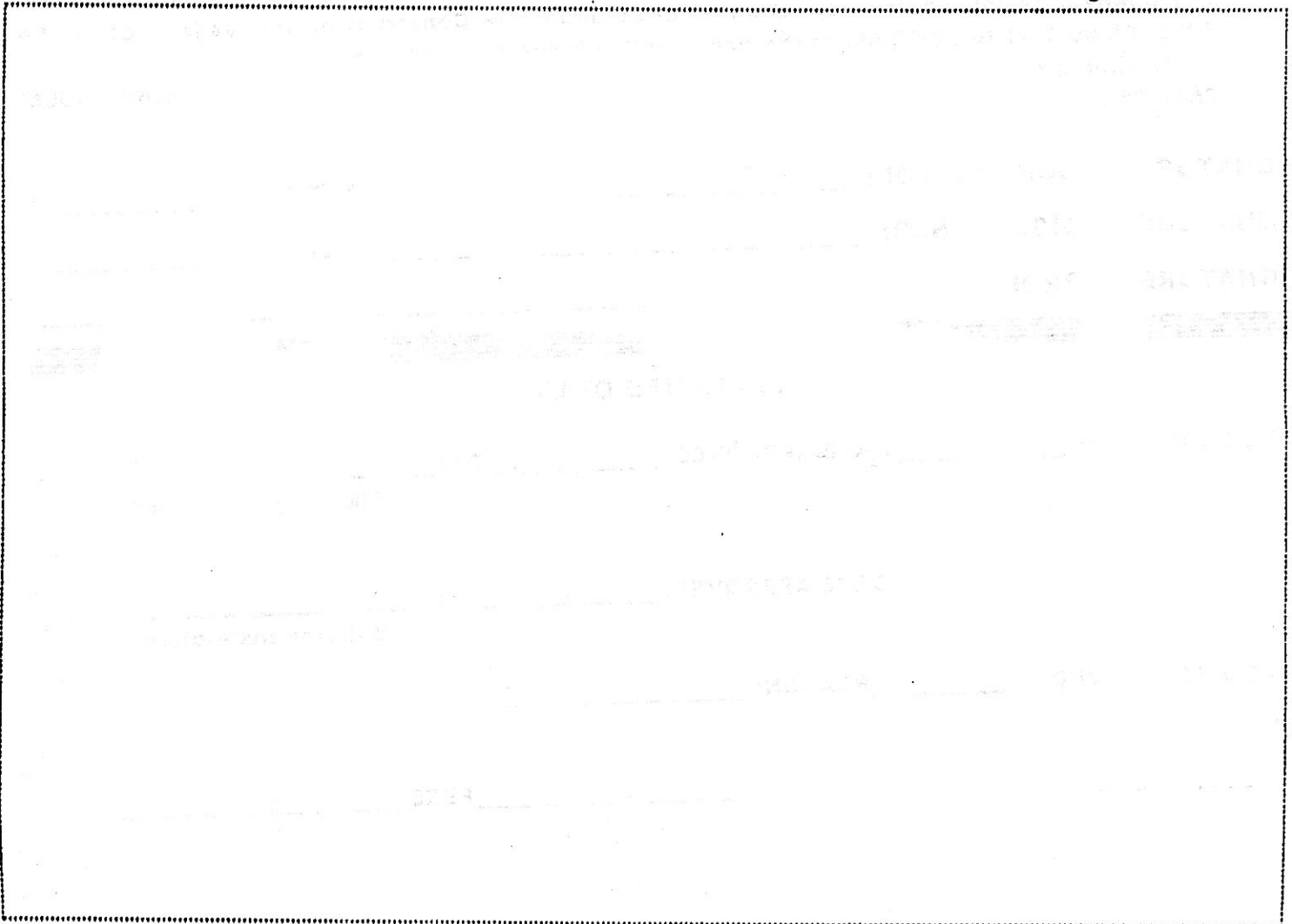
DATE DISAPPROVED: \_\_\_\_\_ REASON: \_\_\_\_\_

BY: \_\_\_\_\_ /// SIGN SIZES: \_\_\_\_\_, \_\_\_\_\_ FEES: \_\_\_\_\_, \_\_\_\_\_.

**SIGN CONSTRUCTION & SUPPORT DETAIL**

**SIGN SIZE(S):** \_\_\_\_\_ **SIGN AREA:** \_\_\_\_\_  
**INCLUDE A DRAWING OF SIGN(S), GIVING DIMENSIONS IN THE AREA PROVIDED ABOVE.**

**AREA OF BUILDING FRONT:** \_\_\_\_\_ **X .076=** \_\_\_\_\_ **Allowed Sign Area**



**INCLUDE DIMENSIONED SITE PLAN SHOWING LOCATION OF BUILDINGS ON THE SITE AND FURTHER SHOWING BUILDING FRONT FOR BUILDING MOUNTED SIGNS AND LOCATION OF SIGN ON PROPERTY FOR FREE STANDING SIGNS IN THE AREA PROVIDED ABOVE OR BY ATTACHMENT**